



**Minutes of the Meeting of:**

**University of Lincoln Students' Union Sports Council**

**Held on 7 February 2014**

**10.00 am – 12.00pm**

**Cargill Lecture Theatre, Main Administration Building**

**1. Present**

Chair

Chris Green (vice chair)

Sport Representatives

Archery; Athletics; Badminton; Basketball Women's; Cheerleading; Climbing; Cricket; Dance; Equestrian Competition; Equestrian Social; Football Men's; Futsal Women's; Golf; Gymnastics; Handball; Hockey; Kofukan Karate; Lacrosse; Netball; Rounders; Rugby League; Rugby Union Men's; Rugby Union Women's; Sailing; Shotokan Karate; Sky Diving; Squash; Surfing; Swimming; Table Tennis; Tennis; Trampoline; Ultimate Frisbee; Volleyball.

Emerging Sports Present

Lincoln University Kendo/Laido Club; Boxing Club; Lincoln Skate and BMX Club

Also In Attendance

Joe Burt (VP Activities); Ian Johnston (Membership Services Manager / Deputy CEO); Tracey Revill (Activities Co-ordinator); Jo Buckler (Activities Support Worker); Sabine Gerlach (Communications Co-ordinator); Amy Noble (Volunteering Support Worker).

**Apologies for Absence**

Apologies of absence were received from Amy Womersley (Sports Officer Council Chair).

**3. Minutes of previous meeting**

The minutes of the previous meeting were agreed as an accurate record.

Approved: 28 Rejected: 0 Abstained: 1

### **3. Matters Arising**

None

### **4. Volunteer Logs**

Amy Noble (Volunteer Support Worker)

- All students were reminded of the importance of logging volunteer hours and getting authorised signatures for their volunteer work in order to claim their certificate at the end of the year.
- The last date to hand logs in is 30/04/2014.
- Logs were available to collect at the end of council and also via the Student Union website.

### **5. Marketing/Communications Update and Printing Procedures**

Sabine Gerlach (Communications Co-ordinator)

- It was emphasised that brand guidelines must be adhered to when printing; these can be found on the Student Union website.
- Correct Student Union logos must be used and material must be checked before printing.
- Council attendees were reminded that when posters are produced for display in Reception a dark background should not be used as the date stamp cannot be seen, meaning posters may be removed early.
- Posters should be removed immediately after the event or after 4 weeks.
- Attendees were reminded to continue contributing news stories or events to the Communications Department.

### **6. Apply for Development Funds**

- The Vice Chair stressed the importance of applying for development funds, and also the importance of those sports clubs who have had funds approved, to spend it before the end of the year.

### **7. Finance Training**

- Additional Finance Training has recently been provided however there was poor up take on numbers attending and completing the sessions.
- Out of 50 available places only approximately 20 were taken.
- As there have been several newly emerging clubs and societies recently, Finance will offer further training in the near future.
- Treasurers who have yet to take this training should sign up to these sessions when they have been confirmed.

## 8. Emerging Sports

### Lincoln University Kendo/laido Club

#### £ 275 membership revised to £65 (£30 for the remainder of this year)

- There are two martial arts; Kendo, which is sparring and laido, which is more of a mentoring martial art covering focus and concentration. A full set of armour, required for sparring during sessions will cost £670. It is planned that the remaining equipment will be purchased through funding or members.
- It is planned to hold socials and activities; create challenges and matches and ultimately pit members' skills against other universities.
- There is a Facebook page with about 20 people expressing interest in the sport.
- £600 will buy armour for four. Four people will spar at a time; additional members will work on other exercises.
- Second Dan or above is necessary to supervise a course. We have been sourcing the the East Midlands for someone suitable. The Kendo/laido club will contact British Kendo when it is set up, to see if a tutor is required.
- £275 would cover all costs for one person. The more people who subscribe to the club, the cheaper the membership fee will become. The aim is to get the price down to £60 or £40 per person long term.
- It is planned to train in a sports hall; the Dean Sports Centre, by Lincoln College was proposed as a possibility  
The Vice Chair stated a membership fee must be confirmed before a vote could be held and the membership fee of £65 was decided upon, with £30 to be charged for the remainder of this academic year.

Approved: 30

Rejected: 0

Abstained: 1

Handbook Received: Advised to make appointment with Activities Co-ordinator for an hour's instruction. Club will receive handbook then.

### Boxing Club

#### £ 5 membership

- The proposer has been kick-boxing since the age of 10 and would like to hold meetings once a week.
- Enquiries have been received, particularly from female students, wanting lessons in self-defence. It is aimed to focus on boxing rather than martial arts which already exists as a club.
- It is planned to hold meetings at the Engine Shed, if possible. Although this may not be available every week due to other clubs and external suppliers using the facilities.
- The £5 membership fee will cover the cost of a personalised gum shield and established members will supply their own gloves to lend out to new members.  
Head gear will not be needed as members will just spar with each other. There are no plans to enter competitions.
- There are no plans to hire an experienced coach, therefore the proposed club was advised to come into the Student Union and seek further advice on Health and Safety issues that might arise.

Approved: 22

Rejected: 1

Abstained: 8

Handbook Received: Advised to make appointment with Activities Co-ordinator for an hour's instruction. Club will receive handbook then.

**Lincoln Skate and BMX Club**  
**£ 25 membership**

- The proposer currently runs a Facebook page for Skate and BMX and this has approximately 38 members.
- The £25 membership fee will cover advertising to recruit new members. This will incorporate a free 'taster' session.
- The plan is to have a skate-friendly area on campus which can be used at certain times of the day.
- Initially established members' own equipment will be lent out to new members but members will be expected to buy their own eventually. A decent board starts at about £40.

Approved: 32                  Rejected: 0                  Abstained: 0  
Handbook Received: Advised to make appointment with Activities Co-ordinator for an hour's instruction. Club will receive handbook then.

**9. Development Fund requests**

**Volleyball** requested **£100** for a new volleyball net

- The old net is at least 6 years old and is not tight enough to be of match-quality.
- A new net would come with integral rods which would tighten and support it.
- Volleyball has SRF available to pay towards the total cost of the net (£80).
- The old net will still be used for training purposes.

Approved: 31    Rejected: 0                  Abstained: 0

This application for development funding was approved.

**10. Varsity**

- Fixtures have now been released on Facebook and VP Activities will email all sports teams with details after council.
- The ticket price can be reimbursed, at committee members' discretion, from the membership fund.
- There are two ticket types available: one that includes travel and one that excludes travel.
- The receipt given to students after purchase is the ticket.
- Dance will be added to the fixtures list; VP Activities to action.
- VP Activities will liaise with Hull University about teams who cannot raise a squad of 15, to see if a smaller team can still compete.
- The Vice Chair agreed to discuss with clubs after council.
- It was confirmed that daytime and evening storage space for kit would be made available to Lincoln students. Clubs were advised not to leave money and valuables in the storage space provided.

## **11. Low Membership Numbers**

- VP Activities explained ratification and how low-numbered (less than 15 members) clubs cannot vote. It was established that there were no low-numbered clubs present at council.
- T Revill Activities Co-ordinator stated there are currently three clubs not ratified.
- A decision on whether to remove/disband these clubs needs to be made.
- There should be a cut-off date, after a set number of months.
- Some clubs are made up of less than 15 members and it was questioned if the minimum figure could be lowered. For example Futsal only needs 9 players.
- There could possibly be different membership costs for different levels, as some sports are specialist and not all members compete at all levels.
- Activities require a minimum of 15 members per club to conform to byelaws and to make administration and support costs viable.
- VP Activities asked attendees if a review of the minimum membership should be brought to the next council and lowered to 10. Overall response was: Yes.
- VP Activities asked council if it should be proposed that a club with less than 15 members should go on the next council agenda and go under vote, to be allowed to remain active or disband. The majority responded: Yes.

## **12. Student Open Discussion Session**

There were no non-council members wishing to bring items for discussion.

## **13. Any Other Business**

### **LPAC**

- LPAC now charge for studio use (there are 4 studios). Several clubs were concerned that Performing Arts are treated as a higher priority than clubs.
- Clubs shouldn't have to pay for hall and studio/changing room.
- It was confirmed that LPAC issues will be added to the next council's agenda.

### **Sports Centre**

- Concerns were raised that clubs don't get enough time on the Astro.
- Joe Burt, VP Activities, has liaised with Helen Evans, Sports Facilities Manager on issues raised at the last council.
- He will arrange a meeting between himself, Helen Evans and Sam Cave, President of Lacrosse to discuss Lacrosse using Brayford facilities for training.
- Helen Evans has expressed concern to VP Activities about reports of lights being turned off prematurely by sports centre staff, as this is a Health & Safety issue.

- The condition of the pitch is often wet and dangerous. The sport's centre solution is to change the training time so that the pitch has dried out, but some clubs feel the Astro is not safe (there have been 4 people injured in the last 2 weeks).
- Some clubs have to get out their own equipment and set up whereas others get theirs done for them. This can eat into allocated training time, which is limited for some clubs.
- Concerns were raised about sufficient time to train and play matches.
- Clubs are allowed one hour slots; however some larger clubs can have up to two hours.
- BUCS matches on Wednesdays get a two hour slot but matches often last 2.5-3 hours.
- It was emphasised that the sports centre should not take bookings on Wednesday afternoons; if fixtures have been adversely affected by this then the club should contact
- Some clubs block book time-slots only to find out at a later stage that the sports centre have booked in other classes, displacing the club. VP Activities will investigate this.
- Sports centre issues that were discussed at the previous council are still on-going and VP Activities is taking this to Mary Stuart, Vice Chancellor.

### **Committee Elections**

- The new system will be online and the Committee elections run at the same time as the Course Rep elections.
- All Clubs and Societies have been emailed the details and were requested to confirm committee positions with the Activities Co-ordinator ASAP so that details can be finalised to set up systems in advance online.
- The results are to be announced via clubs' generic email addresses.
- All members can vote, including 3rd years for next year's committee positions.

### **Student Union Elections**

- The nomination period is now open with the dead-line being next Friday (14/02/14). All students are encouraged to apply and Joe Burt, VP Activities is available to offer advice on running for any of the roles available.

### **Team Kit Branding**

- VP Activities proposed to set up a forum to discuss branding of sports teams. The forum would discuss putting this out to tender to kit companies.
- Any Clubs interested in taking part in the forum were asked to complete a doodle poll which will be emailed out to all clubs in the near future, by Activities.
- Clubs are advised to go ahead with this year's kit purchases as the kit branding will not take effect until next year, if voted in.

Do we hold a forum? Vote:

Approved 31                      Rejected 0                      Abstained 0

Forum agreed

**15. Date of Next Meeting**

The next Sports Council meeting will take place on Friday 7<sup>th</sup> March 2014, in the Cargill Lecture Theatre MB0302, from 10.00 am – 12 noon.