



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee Tuesday 28th
October 2014 at 13:00 pm, Upstairs Meeting Room.

1. Present

Brian Alcorn - President (Chair) (BA)
Nyasha Takawira – VP Academic Affairs (NT)
Hayley-Jayne Wilkinson – VP Activities (HJW)
James Brooks – Chief Executive Officer (JB)
Aidan Mersh – Head of membership Services and Marketing (AM)

Also in Attendance

Mary Padden – Administrative Support Worker (MP)
Kennan Pratt – Student Staff Insight Scheme (KP)

1.1 Apologies for Absence

Olivia Hill – VP Welfare & Community (OH)

1.2 Declarations of Interest.

- There were no Declarations of Interest.

2. Minutes of Previous Meeting.

The Minutes of the meeting held on 16th October 2014 and the Emergency meeting held on 22nd October 2014 were approved.

3. Matters Arising

Noted:

- Across the Alliance Mission Group, funding provided by the Students' Union averages at £15,000 for Sports and £30,000 for Societies. Lincoln Students' Union currently budgets significantly more than this average for BUCS. This will be brought to the attention of the Participation sub-committee.
- BA has scheduled a meeting with PVC/Head of College of Arts Matthew Cragoe.
- The American Football President is enrolled as a student until March 2015, he will continue with his position until this point.
- All confusion regarding sponsorship sign-off has been clarified.
- Four Reps have been put in place, the position for Health and Social Care will be re-opened.
- BA met with Councillor Ric Metcalf, it was a positive meeting.
- BA will raise the consideration for a pre-meet format at the Emergency Student Council.
- JB had met with a solicitor and exchanged emails in relation to name litigation.

4. The Swan Design

Noted:

- The Student Council will be informed of the serious and urgent nature of the name change.
- The Referendum that took place earlier on in the year indicates that the name 'The Swan' placed second and is therefore the elected second choice.
- The Student Council will be shown the proposed design ideas.

5. Cathedrals Group Leadership in Students' Union Conference

Noted:

- The Students' Union will support the two day event and host a session.

6. Time Chart Analysis

Noted:

- Sabbatical Officers are urged to be more precise with recording their calendar activity. This will ensure clear reporting of their time spent on various activities within their role.

7. School of the Month

Noted:

- School of Psychology won the School of the Month due to the working relationship of staff and student; students and Reps in designing of the new Psychology Wing and, the new feedback system.

8. Employee of the Month

Noted:

- Liz Smy Course Rep Worker and Lindsay Westgarth Student Voice Administrator both received several nominations praising their hard work and for both going beyond their remit. Wayne Granger, Ben Tindall, Emily Baldwin and Luke Maxwell all received nominations.
- Dean Howard also received a nomination but as a member of SMT the nomination was unable to be accepted.

9. Sabbatical Officer Update

9.1 President

Noted:

- BA collated all the all petition lists, with a total 1,626 names and submitted a statement of opposition towards Article 4 consultation.
- Met with the new W.E.R.A Secretary, BA's former position.
- Attended the launch of the Institute of Health at the House of Lords and met with External Trustees whilst in London.
- BA helped several students with appeals.
- Whilst BA takes Annual Leave, HJW will be Acting President.

9.2 VP Activities

Noted:

- The Activities trip to Hull's The Deep has been finalised.
- There has been difficulty with communication as the VPA social platform of Facebook has been deactivated. HJW has made contact to members through email.
- Basketball, Gaelic Football, Gliding, Golf, Irish and Hong Kong have still not enlisted a Treasurer and therefore cannot make any purchases for their team/society.
- Meetings have been arranged with kit suppliers for possibilities of consolidating costs for kit.
- The swimming team were aggrieved by the decision regarding BUCS. HJW sympathised with the team and assured them that they are not viewed as second best.
- HJW will interview the Head of School for Art and Design.

9.4 VP Academic Affairs

Noted:

- Held a panel with the Head of History and Heritage.
- Education of Student Life is in mid-development.
- New School Reps have been placed; training will take place on Saturday 1st November.
- There will be Student Voice Activity to discuss hidden costs.
- The Kick Start Conference attracted a lot of positive feedback regarding the working relationship of the University and Students' Union.

10. Chief Executive Update

Noted:

- Interviews for the role of Entertainment Manager and Marketing Manager took place this week.
- The meeting with the External Trustees provided positive feedback on the dynamic relationship of the Board.
- A meeting with a student regarding ...The Shed sponsorship for all highlighted the business structure of the Students' Union and that sponsorship possibilities can be pursued with a two-way working relationship format.
- A meeting with Manager of ...The Shed Dave Andrews and Commercial Services Manager Charlie Garrod illustrated how successful the new Epos System is. This will be rolled out across all commercial services.
- Continuing to work and communications regarding name litigation.
- A development within staffing arrangements for Open Days is needed; Director of CDM Elly Sample will be able to provide information in relation to the staffing requirements.
- A new weekly Ops Reporting system has been put in place, previous Ops Meetings will now be divided between the All Staff Monthly Meetings and weekly Departmental Meetings.

- JB AND AM have invited to attend and give a presentation at The NUS Strategic Pan Showcase.

11. Health and Safety

Noted:

- JB has had a discussion with Planned Maintenance Engineer Claire Collier regarding the current fire alarm system within the SU building not being fit for purpose. An updated system is required.

12. A.O.B.

Noted:

- HJW met with the President of the Politics Society. BA along with Bishop Grosseteste, are already planning and thinking about 2015's General Election. Politics Society should be included as they also would like to be involved.

13. Date of Next meeting: Thursday 7th November 2014

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Chair

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Date

Confirmed