



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee, Friday 9<sup>th</sup>  
January 2015 at 3pm in the Upstairs Meeting Room.

### **Present:**

Chair: Olivia Hill (OH) – Vice President Welfare and Community  
Brian Alcorn (BA) – President  
Hayley Jayne Wilkinson (HJW) – Vice President Activities  
Nyasha Takawira (NT) – Vice President Academic Affairs

### **Also in attendance:**

Aidan Mersh (AM) – Head of Membership Services and Marketing  
Megan Graham (MG) – Administrative Support Worker

### **1.1 Apologies for absence**

Apologies were received from James Brooks (JB) – Chief Executive and Hannah Coleman – HR and Office Manager.

### **1.2 Declarations of Interest**

- There were no declarations of interest.

### **2. Minutes of the previous meeting**

- The minutes from the meeting on Friday 12<sup>th</sup> December 2014 were approved.

### **3. Matters Arising**

#### **Noted/Discussed:**

- Political debates which may arise around the general election have been discussed.
- Liberation Officers, the Police and Entertainments Manager Michael Redpath have discussed their involvement within the Refreshers Fayre.
- Brayford Radio has been contacted about the Refreshers Fayre.
- Sports and Societies have been contacted about the Refreshers Fayre
- A Refreshers Fayre meeting was held before Christmas.
- A meeting between AM and University Secretary Paul Walsh has been set up.
- There will not be a mini Housing Fayre at the Refreshers Fayre.
- JB to report back on how other Unions deal with similar situations as The Tab.
- NT to use the Sabbatical Officer Catch Up to discuss how to use committees to gather the information needed.
- NT to investigate stalls for elections promotion at the Refreshers Fayre.
- NT, BA and HJW to give JB top 5 people that Sabbatical Officers should meet.
- AM and HJW to look over budget in catch up to see if money is available for SU Player of the Month prize.

### **4. School of the Month**

#### **Noted:**

- The School of Life Sciences received two nominations.

#### **Agreed:**

- School of Life Sciences won the School of the Month Award
- MG to arrange the presentation of the School of the Month prize to Senior Lecturer Nicola Crew, College Rep Ellie Burroughs and NT.

## 5. General Election

### Discussed/Noted:

- The general election and National Voter Registration Day events will be promoted working alongside Bishop Grosseteste Students' Union and Lincoln College.
- A Quack event will be held to raise awareness of voting in the general election.
- Local Media will be involved in the events on campus.  
A question time event for local candidates will occur.
- Activities events are to be organised to get students involved close to voter registration and then the general election.
- Political societies should be involved in the events but should be made aware that no bias towards a political party is allowed during their involvement in events.
- Information stands and walking busses towards polling stations are to be arranged.
- A landing page for students about the general election would give students a chance to say what policies are important to them; to be done through social media.
- Aiming to get 2116 students across Lincolnshire registered to vote.

### Agreed:

- OH to apply for the NUS Funding Request.
- MG to block out all Exec diaries where possible on voter registration day.

## 6. Democracy Commission Report

- Postponed to the next Executive Committee.

## 7. Sabbatical Officer Verbal Updates:

### 7.1 President

#### Noted:

- The Almost Skint report is due to be finished within the next fortnight.
- NUS Vice President Raechel Matthey visited and met with the Lincoln University Technical College to discuss setting up a Students' Union.
- Met with Director of Human resources Jayne Billam to discuss how to improve communications with the Union.

### 7.2 Vice President Academic Affairs

#### Noted:

- Head of School of Film and Media Sarah Barrow received the Hidden Course Costs paper. This paper is to be taken to the next Board.
- The feedback campaign starts next week with lectures being attended. The Course Reps were commended for taking responsibility of the campaign.
- Met with Internationalising the Student Experience Intern Bradley Smith.
- Rep meetings have started, where student champions will be met to plan what they want from the Union in terms of representation.

### 7.3 Vice President Activities

#### Noted:

- The Varsity venues and shuttle busses going between different areas are being arranged.
- The promotional video for Varsity will be released next week.
- Societies Officer Sophia Bishell was commended on her hard work on the Societies Showcase.

### 7.4 Vice President Welfare and Community

#### Noted:

- General election and community day planning meetings were attended.
- Met with Bishop Grosseteste Accommodation Officer Rachel Crane and Bishop Grosseteste Students' Union President Chris Robertson about the housing accreditation scheme.
- Uni Bulk Buy contacted OH interested in supplying cheap student essentials.
- The Home for Dinner Campaign will progress after a meeting with Bradley Smith.
- The Wellbeing subgroup of the Education and Student Life committee will discuss the terms of reference, varsity and review the housing campaign next week.

**Agreed:**

- AM to check the Uni Bulk Buy does not contradict the contract with BAM UK.
- OH to circulate the housing campaign to exec for email approval before the Wellbeing subgroup.

**8. Chief Executive Verbal Update**

- Nothing to note.

**9. Health and Safety**

**Noted:**

- First aid training was given to an additional 5 staff member.
- The fire doors have been fixed.
- Siemens is currently looking at the Engine Shed fire alarm.

**10. Any Other Business**

**10.1 Salou Trip**

**Noted:**

- The flights for the Salou trip need to be booked soon.

**Agreed:**

- The flights will be paid for by the Tour Budget.

**10.2 Transforming Education Conference**

**Noted**

- Transgender Liberation Officer for LGBT Alex Hall wishes to attend the TransForming Education conference.

**Agreed:**

- Alex Hall to attend the TransForming Education Conference.

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Chair

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Date