



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee, Wednesday 19th
November 2014 at 10:00am in the Upstairs Meeting Room.

Present:

Brian Alcorn, Chair (BA) – President
Olivia Hill (OH) – VP Welfare and Community
Hayley Jayne Wilkinson (HJW) – VP Activities
James Brooks (JB) – Chief Executive Officer

Also in attendance:

Aidan Mersh (AM) – Head of Membership Services and Marketing
Mary Padden (MP) – Administrative Support Worker

1.1 Apologies for absence:

- Apologies for absence were received from VP Academic Affairs, Nyasha Takawira (NT) and HR and Office Manager, Hannah Coleman (HC)

1.2 Declaration of interest

- There were no declarations of interest.

2. Minutes of the previous meeting

- The minutes from the previous meeting on 19th November 2014 were agreed.

3. Matters Arising

Noted:

- BA consulted JB regarding the possibility of ultra vires in relation the Student Led Project and the Text Santa Big Quiz, there weren't any.
- A meeting is scheduled with Richard Merryweather, the Exec Committee and several others members of the SU team regarding Activities and Sport within the University.

4. Santander Office Move

Noted:

- The University of Lincoln is a Santander University.
- Chief Finance Officer Deborah Harry, has suggested a branch within the Students' Union.
- Last year the proposition that the space dedicated to Job Shop could be transformed was rejected on the grounds that it was not of adequate size.
- A revised proposal suggests that the SU surrenders G33 and G33C of the floor plan and in return the University will invest in the regeneration of the entrance lobby of the Engine Shed/Tower Bars. This will create a unified Reception, Welcoming area and Drop-in zone.

Agreed:

- It is Exec opinion that this is a rewarding venture. The only proviso being the development timeframe of the project. It cannot clash with the academic year.

5. Mystery Shopper

Noted:

- A Mystery Shopper visited the SU Reception, The Swan and The Tower Bars. Very high scores were received as well as constructive feedback.
- The Mystery Shopper is another process put in place to help the SU understand the customer journey.

6. Personal Attack Alarms

Noted:

- The Women's Committee approached VPW&C about the possibility of personal attack alarms. OH had contacted numerous organisations about costs and production.
- Procurement of a larger quantity will reduce costs in the long run, but at present there isn't a budget to give the alarms away for free.
- Suggestion of a donations made by those wanting an alarm. Or the SU to subsidise the costs.

Agreed:

- OH will approach Director of Student Affairs Judith Carey to enquire as to whether Well Being has any possible budget for this.

7. Gender and Sexuality Liberation Group

Noted:

- Exec Committee approve the Liberation Group upon the correction to 3.1 of the Standing Order 2007. Chair of Student Council Alexandrya-Carmen Mbu, will raise the error at the next Student Council.

Agreed:

- OH will send JB a copy of the Word document.

8. BME Liberation Group

Noted:

- Exec Committee approve the BME Liberation Group.
- Self-Definition has to be peer-policed.
- External Trustee Vic Langer can provide support regarding this, for all Standing Groups and Council training for students.

9. Brayford Courts at the Housing Fayre

Noted:

- Exec approve of Brayford Courts attending the Housing Fayre after conversation with the owners confirming Lighthouse Representatives will not be in attendance.
- This will build a positive relationship with Brayford Courts.

10. Media Training

Noted:

- The Media Training for Sabbs was important but more effective last year.
- The format requires alteration; earlier on in the Sabbatical year, more press-based teaching and less theoretical opinion.

11. Sabbatical Officer Verbal Update

11.1 President

Noted:

- Continuing to shadow Keenan Pratt, attended a lecture that proved ineffective for the student body present. BA will feed this back to the Head of School.
- £ in Pocket campaign is running very successfully.
- Had a meeting with the committee of the Politics Society and the BGSU President Chris Robertson regarding GE2105, further meetings have been scheduled. 05/02/15 is National Voter Registration day.
- Had a successful with Lincoln Labour Tyron Wilson.
- It was approved at Student Council to award Jade Etherington with a Lifetime membership.
- The SU Awards ensures the integrity of Student recognition. Potential to broaden the criteria of the Postgraduate Award.

Agreed:

- Transfer of Knowledge to take place with BA and AM
- Time Analysis monthly time charts to be distributed to Student Council.
- SU Actions to be circulated from the Student Council.

11.2 VPA

Noted:

- Prepping for Careers Fayre next week and more Kit Supplier meetings.
- I Love Tour, Hockey and Rugby have transferred their details over so they are now attending with the SU. 72 members have signed up for the Sports Tour and 28 members for the Amsterdam trip.

Agreed:

- Exec approve that Activities Committees hold responsibility for their own choices and alcohol can be purchased for social events at their own discretion.

11.3 VPW&C

Noted:

- Met with Dale Numen of Just Lincoln, productive meeting in regards to relay of information and opportunities within volunteering.
- Successful GOATing for "Guess the Rent."
- Attended the Carholme Community Forum and also placed 2 Community Reps. A 3rd position for the Abbey Ward is yet to be filled and will be advertised on the Volunteering website.
- LGBT have made a request for Gender Neutral toilets.

Agreed:

- Gender Neutral toilets can be located within the SU building.
- JB will review the fire risk assessment.
- OH will put in a design request for new signage.
- JB and BA to discuss this in the next meeting with Director of Estates John Plumridge.

12. Chief Executive Verbal Update

Noted:

- Attended a residential North East Students' Union CEO meeting. Items discussed were mainly around the upcoming General Election and the Lobbying requirements of the new Act.
- It was requested that Lincoln hold the next meeting in February. Lincoln is going through such dramatic growth it would be interesting for the other CEO's to visit to see the growth of the University and the SU.
- Visited the Liverpool and Man. Met SU's fantastic use of space.

13. Health & Safety

Noted:

- All recent Health and Safety documents have been submitted to Board of Trustees.

14. A.O.B

Noted:

- £ in Pocket, a sample size of 11, 000 is a strong figure.
- Chair of Student Council Alexandria-Carmen Mbu raised concern about the paper work for submitted Standing Orders changed at the last minute.
- The SU staff team can help streamline and uniform the Stand Order process.

15. Date of Next Meeting: Friday 28th November 2014

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Chair

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Date