



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee Friday 7<sup>th</sup>  
November 2014 at 2:00 pm in the Upstairs Meeting Room.

### **Present:**

Brian Alcorn (BA) – President  
Olivia Hill (OH) – VP Welfare and Community  
Hayley Jayne Wilkinson (HJW) – VP Activities  
Nyasha Takawira (NT) – VP Academic Affairs

### **Also in attendance:**

Aidan Mersh (AM) – Head of Membership Services and Marketing  
Megan Graham (MG) – Administrative Support Worker

### **1.1 Apologies for absence:**

- Apologies for absence were received from Chief Executive James Brooks (JB) and HR and Office Manager Hannah Coleman (HC).

### **1.2 Declaration of interest**

- There were no declarations of interest.

### **2. Minutes of the previous meeting**

- The minutes from the previous meeting on 28<sup>th</sup> October 2014 were agreed.

### **3. Matters Arising**

- No matters arising were noted.

### **4. Thematic discussion about SU**

#### **Noted/Discussed:**

- Governance Manager Lisa Baker informed the Union that the next Exec Board, on Thursday 20<sup>th</sup> November 2014, will include a thematic discussion about the Students' Union and its partnership with the University.
- It was suggested BA should lead the discussion at the Exec Board.
- It would be beneficial for the four Sabbatical Officers to attend and give input regarding the different departments they are partnered with.
- The key areas of working partnership between the Union and the University are Course Reps, Advice and Support, BUCS and Clubs.
- The AQR is also important to reference.
- The support given by the Union needs to be highlighted with key areas of improvement also being discussed.
- Use the six key themes in the strategy and how these can be improved.

#### **Agreed:**

- A pre-meet to be arranged for the Sabbatical Officers and JB before this meeting.
- BA to inquire about Sabbatical Officers attending Exec Board.
- NT to meet with Vice Chancellor Mary Stuart to discuss the printing costs.
- NT to send the printing spreadsheet to Student Voice Administrator Lindsay Westgarth.

## 5. Sabbatical Officer verbal updates

### 5.1 President

#### Noted:

- The surveys for the £ in your pocket campaign have started being distributed, this has been done in partnership with the Hidden Course Costs Campaign.
- Director of Communication, Development & Marketing Elly Sample is planning an event for NSS; there is a possibility for third years to gain entry to Quack as part of this NSS promotion.
- External Trustee Vanessa Wilson has offered support for speech writing for article 4, her support has also been extended to HJW.
- The Article 4 campaign by the Union has received support from West End Residents, including previous members of the West Ends Residents Association.
- £ in your pocket campaign probably needed about 700 responses, over 10% of this was done on Friday 7<sup>th</sup> November. This would be the third biggest response the Union has had.

#### Agreed:

### 5.2 VP Activities

#### Noted:

- The Sports and Society Council Meetings went very well, with a great feedback session lead by AM.
- The key theme from the Sports Council was a "lack of urgency" and "poor communication" from the Activities Department and from Societies Council was a feeling of "being left in the dark".
- 94.7% of committee positions have been filled.
- There will be a meeting on Monday 10<sup>th</sup> November about Varsity with Sports Officer Sammy Storey (SS) and the Hull Varsity Officer.
- On Friday 14<sup>th</sup> November various kit suppliers will attend meetings with HJW, SS and Deputy Sports Officer Will Fry.
- At the Lincolnshire Sports Partnership awards Alice Carter (a current Masters Degree Student) and Jade Etherington (who was involved within the Union) won awards.

#### Agreed:

- Jade Etherington to be awarded honorary life membership to the Union.
- BA to write letter to PR agency of Jade Etherington to invite her to SU Awards to receive the life membership.

### 5.3 VP Welfare and Community

#### Noted:

- The housing campaign has started; this has been set up in the Minerva building. This gave the opportunity to talk to many students, mostly first years.
- The Advice Centre also came over and gave praise to the campaign.
- The housing booklets may be put in letting agents around Lincoln.
- The Hall Drop for the booklets will take place on 24-28<sup>th</sup> November.
- The Zones conference last week allowed for the sharing of best practice.
- Attended the first interfaith forum which gets collaborates different faith groups.

#### 5.4 VP Academic Affairs

- The Senior Reps were commended for all their efforts. In the Rep Forum the Senior Reps were very empowered and shone in their roles.
- 148 Reps attended the Rep Forum.

#### 6. Any Other Business

##### 6.1 Community Reps

**Noted:**

- At the next Student Council it would be ideal to elect the Community Reps.
- Community Reps to be elected for next year in February, elections to start in September.
- Standing order states the Rep has to be in the ward they are standing for.

**Agreed:**

- Exec support the co-option of Rosa Milan and Elizabeth Lunn.
- Co-option of Community Reps to be included in report at the next Council.
- OH to contact students interested in becoming a Community Rep detailing the decisions made so far.

##### 6.2 Student Buddies

**Noted:**

- Student Buddies have had one lot of supervision; the member of staff supervising this has left employment.
- Volunteer Officers are also currently without supervision.

**Agreed:**

- OH to contact the Advice Team to look for additional support with Student Buddies and Part Time Officers.

##### 6.3 Annual Quality Report

**Noted:**

- The AQR has currently gone to the academic affairs committee and would be beneficial to go to Academic Board.

**Agreed:**

- NT to ask Senior Executive Assistant to the VC Linda Marshall if the AQR can be an agenda item on the Academic Board.

##### 6.4 Social Events and Initiations Policy

**Noted:**

- This has now been revised; points 3.3-3.14 are now from the policy for the venues included in the Best Bar None submission with slight amendments.
- The initiations policy now details the definition of an initiation and more details on the initiation policies.
- The Code of Conduct for Sports and Societies will now be incorporated into the purchase process in reception and online.

**Agreed**

- The updated policy was approved subject to an amendment in 3.3 which changes to "at social events, Clubs and Societies will have a responsible person who will not be in use of alcohol" This would include the manager of venues.
- AM to update and send to JB.

## 6.5 I Love Tour

### Discussed:

- Football and Rugby Union have joined I love tour under a different name with no association with the Union.
- Law Society are to go on a trip to Brussels with a tour provider not I love tour, this trip will involve meeting with academics. I love tour does not provide this same opportunity.

### Agreed:

- Law Society will continue the trip to Brussels with the support of the Union due to the purpose of the trip being to attend meeting and speeches with people working in Brussels.
- A definition of 'Tour' to be decided; stating it is for a Club and Society to advance their community by attending a trip that may involve competition.

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*Chair*

*Date*

Confirmed