



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee Thursday 20th March 2014 at 4:00pm, in Students' Union Board Room.

Present:

Dan Sam (DS) (attended part way through)

Brian Alcorn, Vice President Welfare and Community (Chair) (BA)

Ian Antwi, Vice President Academic Affairs (IA)

Joe Burt, Vice President Activities (JoB)

Also in Attendance

James Brooks, Chief Executive (JB)

Aidan Mersh, Representation and Student Voice Manager (AMer)

Hannah Coleman, Operational and Personnel Administrator (HC)

1.1 Apologies for Absence

- Apologies were received from Ian Johnston (Membership Services Manager/Deputy CEO)

1.2 Declaration of Interest

- There were no declarations of interest to receive.

2. Minutes of the Previous Meetings

- Typing error on Page 2, second bullet point, it should read Sports Centre. JoB was commended for noting the amendment which needed to be made.
- The minutes from the previous meeting were agreed as an accurate record subject to the amendment.

3. Matters Arising

Noted:

- BA responded to the potential student running for LGBT Officer. Three candidates are potentially running for the position.
- Lighthouse attended Student Council on 17th March 2014.
- Hull were under the impression that Varsity was to be held in Lincoln next year. A Varsity review meeting has been scheduled for Friday 21st March 2014.

End of Year Ball

Discussed:

- End of Year Ball project group has been set up.
- The venue for the end of year ball has not been confirmed. Enginshed had pencilled the event in on 6th June. There is an open day and an event happening on 7th June.
- An event is occurring in the early evening in Towers bar on 6th June. It was intended that acts would be shared between Hull and Lincoln to decrease costs.
- Hull has booked acts already for the 7th June.
- The Union could work with Tourism and events management who could facilitate the event.
- The Union's staff resources are currently limited due to individual's heavy workload in May. JoB and IJ would have to organise the event with limited support from other staff.
- JoB was concerned that it would reflect poorly on him if the event did not occur.

- The decision regarding the event would be made by all the Executive Committee which could be stated to students if necessary.
- An event could be organised at The Shed on a smaller scale than anticipated, a temporary events licence could be obtained.
- Grad Ball could be kept the same as previous years. The tradition of Grad Ball is important.
- There has been some interest from students about the End of Year Ball.
- It was questioned if there would be enough student interest in the End of Year Ball if it were to be cross promoted alongside the Grad ball.
- It was suggested that a free end of year party at The Shed was organised in place of the original End of Year Ball.
- The actual event of the End of Year Ball had not been specified.
- The event could be marketed as a trial. It is a big financial commitment to hold a ball.
- It was proposed that student tenancies in Courts expire at the end of June.
- First year students normally leave university straight after their exams finish.
- Teaching ends on the 9th May.
- The event could be held on May 9th to encourage students who are leaving to attend to say bye to fellow students within a social capacity.
- It could be stated that the issue with venue and internal operational issues have prevented an End of Year Ball from happening.

Action:

- A free End of Year Party on May 9th 2014 in The Shed which replaces the End of Year Ball to be organised.
- The Shed Manager Dave Andrews to be invited to the project groups set up.
- JoB to rearrange the dates of the project group meetings for sooner due to the shorter time frame.
- JoB to bring an update of the End of Year Party to the next scheduled Executive Committee.

4. Sabbatical Officer Verbal Update

VP Activities

- Rugby are to receive funding from RFU, there is no extra cost for the Union for this.
- A Sports Funding Policy has been produced. No policy was in place for BUCS entries which meant that teams and individuals could be entered into BUCS without financial implications being considered. A committee has been created as a sub group of the Board of Trustees for BUCS which will be Chaired by the Sport Officer and include two deputy sports officers, VP Activities as voting members and IJ and Activities Coordinator Tracey Revill as non-voting members. The committee will manage the submissions to BUCS based on budget. The decision is then ratified at the Finance Sub-Committee.
- It was the first Student Council where JoB was not questioned on his written report.
- Voting for activities as the same as Course Reps voting occurs next week. Activities more so than Course Reps normally promote their own elections. 49% nominations have been received, the deadline to nominate is tomorrow (21st March).
- 80 tickets for Activities Awards have been sold so far. Each ticket costs £20.00.

- JoB has a meeting scheduled with Casework and Policy Intern Lindsay Westgarth to discuss what the International barometer is. JoB suggested that it would be beneficial to meet with IA to discuss further the International Barometer.

Action:

- AMer to ask Communications Coordinator Sabine Gerlach and Communications Worker Scott McGinn to further promote the Activities Elections on the last day 21st March 2014.

Varsity

Discussed:

- JoB asked the Executive of any recommendations for Varsity he could take to the Varsity review meeting with Hull.
- Food needed to be on for longer and all services available at all time.
- Hull may need to be informed that if games are hosted at Nettleham, they may not be played on a Sunday due to external teams playing Sunday games on the pitches.
- More packs were required.
- Food could be built into the price of Varsity or discount vouchers could be part of the pack.
- The spectacle event needs to be earlier so that students who have to leave before the end don't miss out.

VP Academic Affairs

Noted:

- IA had not been in office for the majority of last week.
- Course Reps nominations are still open and voting opens next week.
- IA attended a student concerns meeting regarding a placement in Grantham. IA suggested that the VP Academic Affairs training should include looking at different types of meetings as he was not aware that the meeting in Grantham was going to be a formal placement meeting. The programme has ownership of the placement. The Advice Service and student contacted IA to attend the meeting.
- No nominations have been received for School Reps for Engineering, Health and Social Care and Pharmacy. Politics is now contested.

6. Chief Executive verbal update

Noted:

- JB and DS met with Santander who would like to start a partnership with the Union. Santander could potential provide sponsorship of the SU Awards.
- New Pool tables arrived for The Shed, one pool table was turned away by Engine Shed which was meant to be installed in the Towers Bar.

8. Budgets/Op's plans

Noted:

- The Executive Committee need to meet with the Sabbatical elects to help the elects with their budgets and Op's plans for next year. Union staff if required can support the Executive Committee when doing this.

4. Sabbatical Officer Verbal Updates

President

Noted:

- A Sports Funding Policy has been produced.
- DS attended Academic Board and Student Council
- The last Elections review group occurred, a review has been produced which details all the training and provides recommendations. The review will be taken to the Elections Sub Committee. One rule change regarding the Elections has been proposed within the review.
- DS is due to attend Leadership Group regarding International, a BT Workshop and a welcome week 2014 meeting next week.
- DS reported that more packs were needed for Varsity.

VP Welfare and Community**Noted:**

- The Duke of Kent attended an event at the Library.
- The Sabbatical elects came in to the Union for initial training, the completion of contracts and for a photo shoot.
- The West End Residents Association want to continue to campaign for Article 4 directive. Members within the association have left as they believe it has become too single focused.
- BA attended an appeal panel and an event to celebrate Holi, the Festival of Colour.
- The Executive were asked to promote vacant Liberation Officer positions.
- A Part Time Officer elect was seen talking to a University member of staff.
- Information has been sent to academics regarding officer elects.
- It is important that officer elects are briefed for when/if University staff approach them.

9. Development Fund Requests**Noted:**

- There is a lot of money left in the development funds, specifically for sports.
- The fines of nonattendance at Councils is reportedly maintaining the amount in the development funds.

Action:

- All development fund requests approved at Sports and Societies Council was approved by the Executive Committee.
- JoB to review the amount in the Development Funds.

7. Provision of LGBT Support**Noted:**

- A member of a recruitment panel which BA sat on from the City Council has offered to arrange training and support for a Buddy Scheme for LGBT provision. The panel member is keen to support the scheme and asked that once trained, the buddy's also go to local youth clubs to offer support.

Action:

- BA to speak to Volunteer Coordinator Jane Kilby about the provision of LGBT support due to safeguarding implications.

10. Connex**Noted:**

- AMer asked the Executive Committee to provide him with a list of contact details of their nightclub/event contacts so that a list can be collated and given to BAM.
- The new BAM contract for this year is ready to be signed, the Executive Committee were asked if they had any vito suggestions apart from the standard ones (gambling).

Action:

- Each of Executive to email a list of contact details of their nightclub/event contacts to AMer either today 20th March or the morning of 21st March.
- BAM contract to be an agenda item for the next Executive Committee to discuss vito's.

11. Student Experience Committee Report

Discussed:

- IA and JoB are due to research who is affected and what can be done regarding the issues over timetabling on Wednesdays.
- It was suggested that IA and JoB focus on other areas of their manifesto as no resolution is likely to be available this year.
- The research project into Wednesday timetabling will take most of the time.
- Those affected by the timetabling can still be looked into.
- A meeting has been scheduled to discussing timetabling on Wednesdays.
- Timetabling on Wednesdays is always going to be an issue until new buildings are built.
- University have reportedly reviewed the timetabling on Wednesdays. Academics are reluctant to change their working hours.

Action:

- DS to be invited to the meeting about Wednesday timetabling to discuss how to progress with it going forward.

12. Any Other Business:

Noted:

- The Executive Committee has 100 days left in office.

Library

Noted:

- The library has asked if the Union could contribute £300-£350 for a petting Zoo during the exam period which they are organising.
- It was suggested that the Union organises other activities such as a bouncy castle or a masseuse to relive stress alongside the petting zoo rather than contribute financially to it.
- Students return for timetable activity on the 28th April after Easter.

Action:

- AMer to look into other activities which could be organised alongside the library petting zoo to relieve stress.
- Speak to Activities Coordinator Tracey Revill regarding her contacts within the hair and beauty industry.

Activities Elections

Discussed:

- Concerns have arisen over captain positions because students do not know what team they may be selected for next year.

- It was questioned if a separate structure should be produced to accommodate this concern. The students could still complete their volunteer log but would not have committee status. The coaching agreement could be rebranded to facilitate this.
- JoB was advised to elect for the positions now, then hold a GM should students progress to a higher team than they were elected for or drop down to a lower team.

Action:

- JoB, AMer and IJ to speak about the Activities Elections outside the Executive Committee and bring the decision to Executive Committee for approval.

The meeting went into a closed meeting

5. Sabbatical Officers Time Analysis Chart

Noted:

- There were minor discrepancies during the week commencing 3rd March 2014 which did not warrant a caution.
- It was noted that JoB spends too much time in office and DS does not spend enough time in office.

15. Date of Next Meeting: 27th March 2014.

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Chair

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Date

Confirmed